

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP

DATE: 22nd February 2023 **TIME:** 2:00pm

VENUE

The Nadder Centre, Tisbury

AGENDA

| No. | Agenda Item | Lead |
|-----|--|------|
| 1 | Attendees and Apologies | ALL |
| 2 | Approval of Notes of the Previous Meeting | ALL |
| 3 | Financial Position | PS |
| 4 | New Issues / Issues Requiring A Decision | PS |
| 5 | Other Issues | PS |
| 6 | Closed Issues | PS |
| 7 | Other Items <ul style="list-style-type: none"> • Highway Maintenance Update | DB |
| 8 | Date and Time of Next Meeting | PS |

If you are unable to attend please contact Paul Shaddock:

Telephone 01722 434671 or e-mail paul.shaddock@wiltshire.gov.uk

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

| | Item | Update | Actions and recommendations | Who |
|----|----------------------------------|--|-----------------------------|-------|
| 1. | Attendees and apologies | | | |
| | Present: | | | |
| | Apologies: | | | |
| 2. | Notes of previous meeting | | | |
| | | <p>The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 1st December 2022.</p> <p>The South West Wiltshire Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=14421&Ver=4</p> | That the update is noted. | LHFIG |
| 3. | Financial Position | | | |
| | | There is currently £1,357.24 still unallocated. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| 4. | New Issues / Issues Requiring A Decision | | |
| a) | Issue No: 14-21-3 Wilton TC The Avenue, Speeding Traffic | <p>Works to install white gates at the existing speed limit terminal signs on The Avenue completed.</p> <p>Speed limit assessment completed. Assessment concluded that the speed limit on The Avenue as you approach Wilton should remain at the national speed limit of 60mph. As no changes were recommend the issue is to be closed/</p> | |
| b) | Issue No: 14-21-12 Ansty PC Request for a 20mph speed limit. | <p>The traffic surveys have now been completed. Overall, the results present a positive picture in terms of how vehicles are travelling around the village with both the average and 85th percentile speeds indicating that no speeding problems exist within the village. The highest average speed recorded was 27.3mph, and the highest 85th percentile speed recorded was 32.6mph.</p> <p>Wiltshire Council policy allows a sign only 20mph speed restriction to be introduced where the average speed of vehicles is below 24mph. Where average speeds are above 24mph a 20mph speed restriction would only be introduced in the form of a 20mph zone. In consideration of the overall results a 20mph speed restriction could only be introduced in Ansty in the form of a 20mph zone, with suitable traffic calming features having to be provided in the High Street and Kings Lane. Within a 20mph zone the Department for Transport (DfT) regulations require traffic calming features to be no more than 100 metres apart. Whilst there are various forms of traffic calming that could be considered the most likely form that would need to be used in Ansty is speed cushions. Other traffic calming options would revolve around narrowing the carriageway width using chicanes,</p> | |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| | | <p>priority working systems or refuges. Options for reducing the carriageway width in Ansty are not considered to be viable as the carriageway width is already extremely narrow for two-way traffic flow, meaning that there is very limited scope to reduce it further, particularly in consideration of the need to accommodate larger vehicles servicing the village and agricultural vehicles.</p> <p>The costs incurred in introducing a 20mph zone covering Ansty are likely to be in the region of £100k due to the number of physical traffic calming features that would be required.</p> <p>In consideration of the results of the traffic surveys and overall recorded collision history in Ansty (none in the last 10 years) it is recommended that the existing speed limits are maintained.</p> <p>If supported measures to improve the conspicuity of the 30mph speed limit (in the roads subject to them) could be considered. Light touch measures that could be considered include painting 30mph speed limit roundels, upgrading the repeater signs so that they are on yellow backing boards and the provision of SLOW markings next to existing warning signs.</p> <p>Group to discuss this matter.</p> | | |
| c) | <p>Issue No: 14-22-06</p> <p>Chilmark PC Request for extension of existing edge of carriageway line</p> | <p>The PC have requested an extension to an existing edge of carriageway marking. The estimated cost of this work is £736 (LHFIG contribution £552 / PC contribution £184). [Note: Figure includes a 25% contingency].</p> | | |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| 5. | Other Issues | | | |
| a) | Issue No: 6547 Quidhampton PC Lower Road Traffic Calming | <p>Construction of the footway and traffic calming feature in Quidhampton completed.</p> <p>This matter has not been closed as an issue with the bollards delineating the edge of carriageway line, which have been removed in advance of the carriageway resurfacing scheme (itself delayed because of the LHFIG works) has arisen. Proposals to replace the missing bollards to be brought to the next meeting of the group for a funding decision.</p> | That the update is noted. | LHFIG |
| b) | Issue No: 14-20-4 Hindon PC Stops Hill Traffic Calming | <p>The Council's new highways contractor, Milestone, are currently preparing their works programme so no further information as to when the works will take place is available at this time. As soon as the programmed date is known the PC will be advised.</p> <p>Draft TRO advertising the position of the proposed speed cushion has been passed to the TRO Team to prepare the legal paperwork. It is anticipated that the TRO will be advertised in March 2023.</p> | That the update is noted. | LHFIG |
| c) | Issue No: 14-20-5 Tisbury PC The Quarry / Weaveland Road Narrow Road | Works order issued to Ringway. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |
| d) | Issue No: 14-20-8 Teffont PC Improvements to EHD HG Route Signing | The PC have advised the Council that the EHD will stop operating from the former RAF Chilmark site from June 2023. As such work to develop proposals to provide additional directional signage will cease. However, a proposal to remove the existing EHD directional signage will be costed up as these costs will need to be borne by the EHD. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| e) | Issue No: 14-20-11 Fovant PC A30/High Street Kerb Realignment | Design work ongoing. Revised proposals to be issued to the PC for comment in February 2023. | That the update is noted. | LHFIG |
| f) | Issue No: 14-21-1 Compton Chamberlayne Sign Decluttering | Works order issued to Ringway. Works to be completed by 17 th March 2023. | That the update is noted. | LHFIG |
| g) | Issue No: 14-21-5 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Glasses Lane | Unfortunately the works were delayed due to wet/cold weather in the pre-Christmas and New Year period. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |
| h) | Issue No: 14-21-6 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Sutton Hill | Unfortunately the works were delayed due to wet/cold weather in the pre-Christmas and New Year period. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |
| i) | Issue No: 14-21-7 Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane | Unfortunately the works were delayed due to wet/cold weather in the pre-Christmas and New Year period. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| j) | Issue No: 14-21-9 Kilmington PC Request for pedestrians in road warning signs in The Street. | Detailed design work ongoing. Proposals to be circulated to the PC in March 2023 for comment. Works order to be prepared for issue to the Council's new highways contractor. | That the update is noted. | LHFIG |
| k) | Issue No: 14-21-10 Mere TC Request for speed limit assessment along Shaftesbury Road | Awaiting receipt of the final speed limit assessment document from Atkins prior to circulation to the TC. However, the assessment has concluded that a 30mph speed limit could be introduced along Shaftesbury Road as far as Woodstock House. The assessment recommends the 40mph speed limit is removed. This means that at the 30mph speed limit would become the national speed limit at the speed limit terminal point. Subject to the TC supporting the recommendations a cost estimate to introduce the 30mph speed limit would be prepared and brought to the next meeting of the group for a funding decision. | That the update is noted. | LHFIG |
| l) | Issue No: 14-21-12 Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal | Meeting held with PC to discuss options around the provision of virtual footways. PC have been advised that it will not be possible to provide virtual footways in Tollard Royal. Traffic surveys undertaken in December 2022. Survey results supplied to PS in February 2023. Briefing note for PC around options looking at providing additional and repositioned edge of carriageway lines and other measures to address speeding concerns in the village to be considered. Briefing note to be circulated to PC and options favoured by the PC to be developed to enable a bid for funding to be considered at a future meeting of the group. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| m) | Issue No: 14-22-02 East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road. | Project passed to the Signing Team to progress. Awaiting allocation to project engineer. | That the update is noted. | LHFIG |
| n) | Issue No: 14-22-03 Broad Chalke PC Request for improvements to Low Lane (Footpath 18). | The PC have confirmed that they have now received confirmation that their funding bid to Cranborne Chase AONB has been successful and are planning to undertake the works onsite during March / April 2023, with the works planned to last three weeks (subject to no weather-related disruptions occurring). The allocated LHFIG funding to be released to the PC. | That the update is noted. | LHFIG |
| o) | Issue No: 14-22-04 Chilmark PC Request for a 'Blind Summit' warning sign. | Works order issued to Ringway. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |
| p) | Issue No: 14-22-05 Chilmark PC Request for Unsuitable for HGVs signs. | Works order issued to Ringway. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| q) | Issue No: 14-22-07 Tisbury PC Request to convert a limited waiting parking bay in the High Street to a disabled parking bay. | TRO consultation provisionally scheduled to commence on the 02/04/2023. | That the update is noted. | LHFIG |
| r) | Issue No: 14-22-08 Hindon PC Request for 'Pedestrians in Road' warning signs. | As requested at the previous meeting the PC would like to keep this issue on the agenda for revisiting in the future. PC to advise if they wish to proceed with this issue at this time. | PC to advise how they wish to proceed with this issue in due course. | PC |
| s) | Issue No: 14-22-09 Zeals PC Request for dropped kerb. | Unfortunately the works were delayed due to wet/cold weather in the pre-Christmas and New Year period. Works programmed to be completed by 17 th March 2023. | That the update is noted. | LHFIG |
| t) | Issue No: 14-22-11 Fovant PC Improvements to Right of Way FOVA16. | The PC are awaiting the contractor to programme and undertake these works | Contractor to be chased to programme and undertake works. | PC |
| u) | Issue No: 14-22-12 Fonthill Bishop PC Request for installation of bus stop and shelter on the north side of the B3089. | Initial site visit undertaken. Next step is to arrange a meeting with PC to determine their requirements and agree extent of the land required to provide a bus stop at this location. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| v) | <p>Issue No: 14-22-13</p> <p>Teffont PC Request for measures to address speeding traffic on the B3089.</p> | <p>Site assessment work undertaken in January 2023. Assessment report currently being compiled and expected to be issued by mid-March.</p> | <p>That the update is noted.</p> | <p>LHFIG</p> |
| w) | <p>Issue No: 14-22-14</p> <p>Wilton TC Request for pedestrian crossing facility in South Street.</p> | <p>The TC have requested the provision of a crossing point in South Street, Wilton to aid people crossing between the car park and the doctor's surgery.</p> <p>The group have previously discussed whether a formal crossing facility (Zebra or signal controlled) or an informal crossing facility (advisory crossing point, pedestrian refuge) is required. The option of undertaking a pedestrian crossing assessment to determine if a formal crossing facility can be considered remains.</p> <p>As previously advised the provision of an informal crossing facility (advisory crossing point, pedestrian refuge) can be considered. The provision of a pedestrian refuge requires a minimum carriageway width of 7.5 metres to allow for the provision of such a facility. Onsite measurements undertaken in the area where the crossing has been requested have shown the carriageway to be 7.0 metres wide, so a pedestrian refuge cannot be provided. An informal crossing point (potentially incorporating a buildout on one side of the road – see here for example) could be considered.</p> <p>As previously advised the introduction of any crossing facility will result in the removal of parking to both provide the crossing facility and sufficient forward visibility of it. The amount of forward visibility required is determined by the 85th percentile</p> | <p>That the update is noted.</p> | <p>LHFIG</p> |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| | | speed of approaching traffic. A traffic survey has been ordered with Tracsis (former survey supplier who is currently being used to clear the backlog of traffic surveys) to determine the 85 th percentile speed of approaching traffic. | | |
| x) | Issue No: 14-22-15 Mere TC Improvements to Rights of Way MERE50 and MERE66. | <p>Bid submitted to the Substantive LHFIG fund for match funding to allow the TC to take forward to provide better pedestrian access to and from the town centre for residents to the south where currently no safe (or suitable) pedestrian route exists.</p> <p>A report recommending which applications to the Substantive LHFIG fund should be supported is currently going through the Council's formal Cabinet Member Decision (CMD) process. It is understood that the report provisionally recommends supporting the application to improve MERE50 and MERE66. However, until the CMD process has been completed and the recommendations approved by the Cabinet Member allocation of the funding is not guaranteed.</p> <p>Assuming that the funding is allocated officers will work with the TC to deliver the improvements.</p> | That the update is noted. | LHFIG |
| y) | Issue No: 14-22-17 Kilmington PC Request for speed limit assessment along New Road and Kilmington Common | Site assessment work undertaken in January 2023. Assessment report currently being compiled and expected to be issued by mid-March. | That the update is noted. | LHFIG |
| z) | Issue No: 14-22-19 Fovant PC Request for Pedestrians in Road Warning Signs | Project passed to the Signing Team to progress. Awaiting allocation to project engineer. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| aa) | <p>Issue No: 14-22-20</p> <p>Donhead St. Mary PC Request for two School Keep Clear markings at Ludwell Primary School</p> | <p>Detailed design work completed. Works order prepared for issue. Ringway were not able to commit to completing the works before the end of their contract so the works order will be submitted to the Council's new highways contractor.</p> | <p>That the update is noted.</p> | <p>LHFIG</p> |
| bb) | <p>Issue No: 14-22-21</p> <p>Dinton PC Request for village gates and other measures to address speeding in the village</p> | <p>The PC have indicated that they wish to pursue a package of light touch measures to improve the conspicuity of the 30mph speed limit through Dinton,</p> <p>Package of measures including the painting 30mph speed limit roundels, upgrading the repeater signs so that they are on yellow backing boards, provision of SLOW markings next to existing warning signs to be costed and brought to the next meeting of the group for a funding decision.</p> | <p>That the update is noted.</p> | <p>LHFIG</p> |
| cc) | <p>Tisbury PC 20mph Speed Limit Extension</p> | <p>TRO consultation provisionally scheduled to commence on the 23/03/2023.</p> | <p>That the update is noted.</p> | <p>LHFIG</p> |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| 6. | Closed Issues | | | |
| a) | Issue No: 14-20-1 Stoford & South Newton PC C283 Stoford Weight Limit | All works completed. Issue has been closed. | That the update is noted. | LHFIG |
| b) | Issue No: 14-22-01 Barford St. Martin PC Request for installation of NAL sockets at three locations to enable the deployment of a SID. | All works completed. Issue has been closed. | That the update is noted. | LHFIG |
| c) | Issue No: 14-22-10 Kilmington PC Request for acceleration lane at the junction of the B3092 and Coombe Barn Lane. | All works completed. Issue has been closed. | That the update is noted. | LHFIG |
| d) | Issue No: 14-22-16 Fovant PC Improvements to Right of Way FOVA5. | All works completed. Issue has been closed. | That the update is noted. | LHFIG |
| e) | Improvements to Bus Stop in Hindon | All works completed. Issue has been closed. | That the update is noted. | LHFIG |

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 22/02/2023

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| 7. | Other Items | | | |
| a) | Highway Maintenance Update | David Button from the Area Highway Office to provide a verbal update on highways maintenance matters. | That the update is noted. | LHFIG |
| 8. | Date of Next Meeting: | 31 st May 2023 | | |

South West Wiltshire LHFIG - Financial Summary - As of 31/01/2023

FINANCIAL SUMMARY

BUDGET 22-23

£34,582.00 LHFIG ALLOCATION 2022-23

£47,569.00 2021-22 underspend

Contributions

| | |
|--------------------|--|
| £2,116.00 | 14-19-03 - Fovant A30 Eastern Gateway |
| £1,000.00 | Tisbury PC's 20mph Feasibility Assessment |
| £2,500.00 | S&SPC Weight Limit |
| £4,700.00 | Quidhampton Traffic Management (Substantive BID) |
| £587.32 | 14-21-03 - Wilton The Avenue White Village Gates |
| £625.00 | 14-21-03 - Wilton The Avenue Speed Limit Assessment |
| £80.00 | Sutton Mandeville HGV Signage - Glasses Lane |
| £192.50 | Sutton Mandeville HGV Signage - Sutton Hill |
| £152.50 | Swallowcliffe HGV Signage - Barber's Lane |
| £125.00 | Compton Chamberlayne - Sign Removals |
| £480.00 | 14-21-9 - Kilmington Pedestrian Warning Signs |
| £625.00 | 14-21-10 - Mere - Shaftesbury Road Speed Limit Assessment |
| £275.12 | 14-21-11 - Tisbury Keep Clear Marking |
| £500.00 | Tisbury 20mph Speed Limit Extension TRO |
| £325.00 | 14-21-12 Ansty 20mph Speed Limit Feasibility Study |
| £531.75 | 14-22-01 Barford St. Martin NAL Sockets |
| £432.50 | 14-22-02 - East Knoyle - Church Rails Unsuitable for HGVs Signs |
| £4,628.50 | 14-20-04 - Stops Hill Traffic Calming |
| £544.50 | 14-22-04 - Chilmark - Blind Summit Warning Sign |
| £469.50 | 14-22-05 - Chilmark - Unsuitable for HGV Signs |
| £625.00 | 14-22-07 - Introduction of Disabled Parking Bay - High Street, Tisbury |
| £312.50 | 14-22-09 - Dropped Kerb - Bells Lane, Zeals |
| £412.50 | 14-22-10 - B3092 Enhance Slow Markings - Norton Ferris (Kilmington) |
| £447.50 | 14-22-11 - Fovant - Footpath 16 Improvements |
| £695.50 | Improvements To Hndon Bus Stop |
| £625.00 | 14-12-13 - Teffont Speed Limit Assessment |
| £493.58 | 14-22-16 - Fovant - Footpath 5 Improvements |
| £438.25 | 14-22-19 - Fovant - Pedestrian Warning Signs |
| £442.50 | 14-22-20 - Donhead St. Mary - School Keep Clear Markings |
| £107,533.52 | |

Total Budget

Commitments from previous years

| | | |
|---|------------|----------|
| 14-19-03 - Fovant A30 Eastern Gateway | £4,232.00 | Actual |
| S&SPC Weight Limit | £10,000.00 | Estimate |
| Tisbury 20mph Feasibility Study 2021/22 | £2,500.00 | Actual |
| 14-21-03 - Wilton The Avenue White Village Gates | £2,349.29 | Estimate |
| Quidhampton Traffic Management (Substantive BID) | £12,000.00 | Estimate |
| 14-21-03 - Wilton The Avenue Speed Limit Assessment | £2,500.00 | Actual |
| Sutton Mandeville HGV Signage - Glasses Lane | £320.00 | Estimate |
| Sutton Mandeville HGV Signage - Sutton Hill | £770.00 | Estimate |
| Swallowcliffe HGV Signage - Barber's Lane | £610.00 | Estimate |
| Compton Chamberlayne - Sign Removals | £500.00 | Estimate |
| 14-21-9 - Kilmington Pedestrian Warning Signs | £1,920.00 | Estimate |
| 14-21-10 - Mere - Shaftesbury Road Speed Limit Assessment | £2,500.00 | Estimate |
| 14-21-11 - Tisbury Keep Clear Marking | £1,100.49 | Estimate |
| Tisbury 20mph Speed Limit Extension TRO | £2,000.00 | Estimate |
| 14-21-12 Ansty 20mph Speed Limit Feasibility Study | £2,500.00 | Estimate |
| 14-22-01 Barford St. Martin NAL Sockets | £2,127.00 | Estimate |

New Schemes

| | | |
|--|------------|----------|
| 14-20-04 - Stops Hill Traffic Calming | £18,514.00 | Estimate |
| 14-22-02 - East Knoyle - Church Rails Unsuitable for HGVs Signs | £1,730.00 | Estimate |
| 14-22-03 - Footpath 18 Improvements - Low Lane Broadchalke | £13,695.00 | Estimate |
| 14-22-04 - Chilmark - Blind Summit Warning Sign | £2,178.00 | Estimate |
| 14-22-05 - Chilmark - Unsuitable for HGV Signs | £1,878.00 | Estimate |
| 14-22-07 - Introduction of Disabled Parking Bay - High Street, Tisbury | £2,500.00 | Estimate |
| 14-22-09 - Dropped Kerb - Bells Lane, Zeals | £1,250.00 | Estimate |
| 14-22-10 - B3092 Enhance Slow Markings - Norton Ferris (Kilmington) | £1,650.00 | Estimate |
| 14-22-11 - Fovant - Footpath 16 Improvements | £1,790.00 | Estimate |
| Improvements To Hndon Bus Stop | £2,782.00 | Estimate |
| 14-12-13 - Teffont Speed Limit Assessment | £2,500.00 | Estimate |
| 14-22-16 - Fovant - Footpath 5 Improvements | £1,757.50 | Estimate |
| 14-22-17 - Kilmington Speed Limit Assessment | £2,500.00 | Estimate |
| 14-22-19 - Fovant - Pedestrian Warning Signs | £1,753.00 | Estimate |
| 14-22-20 - Donhead St. Mary - School Keep Clear Markings | £1,770.00 | Estimate |

Total 2022-23 **£106,176.28**

Remaining Budget 2022-23 **£1,357.24**